

**Village of Port Dickinson  
Work Session  
August 22, 2017  
Port Dickinson Village Hall**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Robert Aagre Michael Cashman James DeGennaro Charles Harding</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Cheryl Miller</b>

The meeting was called to order at 5:00 pm by Mayor Kevin Burke

**NEW BUSINESS:**

1. Treasurer Miller reported that expenses exceeded income in the operations portion of the Water Fund. It will be necessary to increase the operational charge for water but may be able to reduce the operational charge for the Sewer Fund. Schedule a Public Hearing at the September meeting. There will be upcoming expenses of about \$30,000 for the new meter pit at Beacon, closing the old pit and water meter prices have increased.
2. There is approximately a \$136,000 fund balance in the General Fund.
3. DPW truck – there is some money in the General Fund reserve. Trustee Harding will look at options for leasing a truck.
4. FEMA – has a \$3100 minimum for claims for the 2017 snowstorm. Village expenses were about \$1900.
5. The Village Attorney is in the process of drafting a resolution for a moratorium on construction until the new Comprehensive Plan is completed.
6. The Mayor will be publishing 3 newsletters per year to be mailed with water bills.
7. Yard waste is becoming costly and taking a lot of time from DPW employees. It may be necessary to decrease the frequency.
8. Police complaint – a driver went into a driveway at the end of Beacon/Rochelle. Options discussed were installing a stop sign at the intersection or marking a stop line on the street. Trustee Cashman was requested to follow up with the Police Dept to determine the frequency of the problem.
9. NYSDOT shows the East & West Service Rds are owned by the Village. The Village Attorney will be reviewing laws regarding hazardous materials on Village Sts.
10. ISO will be conducting a building inspection.
11. CMOM testing should be completed by the end of the week.
12. Water pit at Beacon – construction should begin on 8/28

Respectfully submitted,  
Susan Fox, Village Clerk